

Town of Woodstock



Fire/EMS Department

454 Woodstock Road
Woodstock, VT. 05091
(802)457-2337

APPLICATION FOR EMPLOYEMENT CAREER FIREFIGHTER/EMT

PLEASE PRINT:

PERSONAL INFORMATION:

Name: Last _____ First _____ Middle _____
Address: _____
City _____ State: _____ ZIP: _____
Phone (_____) _____ - _____ Email: _____
Social Security #: _____ - _____ - _____ Date of Birth: _____ / _____ / _____
Driver License#: _____ Expires: _____ / _____

EMPLOYMENT HISTORY:

Current Employer Start with current or most recent first

Employer name: _____ Phone #: (_____) _____ - _____
Address: _____
City _____ State: _____ ZIP: _____
Position/Title: _____ Start date: _____ / _____ / _____
End date _____ / _____ / _____
Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____ - _____
Address: _____
City _____ State: _____ ZIP: _____
Position/Title: _____ Start date: _____ / _____ / _____
End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____ - _____

Address: _____
City _____ State: _____ ZIP: _____

Position/Title: _____ Start date: _____ / _____ / _____

End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____ - _____

Address: _____
City _____ State: _____ ZIP: _____

Position/Title: _____ Start date: _____ / _____ / _____

End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____ - _____

Address: _____
City _____ State: _____ ZIP: _____

Position/Title: _____ Start date: _____ / _____ / _____

End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____ - _____

Address: _____
City _____ State: _____ ZIP: _____

Position/Title: _____ Start date: _____ / _____ / _____

End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Previous employer

Employer name: _____ Phone #: (_____) _____

Address: _____

City _____ State: _____ ZIP: _____

Position/Title: _____ Start date: _____ / _____ / _____

End date _____ / _____ / _____

Reason for leaving:

Supervisors name and title: _____

Do you have any reservations about the WFD contacting any of your current or past employers? YES or NO. If Yes, state your reasons:

REFERENCES

List three references that you have known for a period of five years or more. These references may not be relatives or members of the Town of Woodstock Fire Department

Name: _____ Relationship: _____

Phone #: (_____) _____ - _____ Alt Phone#: (_____) _____ - _____

Years known: _____

Name: _____ Relationship: _____

Phone #: (_____) _____ - _____ Alt Phone#: (_____) _____ - _____

Years known: _____

Name: _____ Relationship: _____

Phone #: (_____) _____ - _____ Alt Phone#: (_____) _____ - _____

Years known: _____

Have you ever been terminated by an employer? Yes or No. If yes, please explain details:

EDUCATION HIGH SCHOOL

Do you have a High School diploma or GED? Yes No

Name of High School: _____

Address: _____

City _____ State _____ zip _____ Year of Graduation: _____

College/Post High School education

Name of college: _____

Address: _____

City _____ State _____ zip _____

Major: _____

Date of Graduation: _____ GPA: _____

Name of Tech School: _____

Address: _____

City _____ State _____ zip _____

Major: _____

Date of Graduation: _____ GPA: _____

Fire or EMS training **Submit copies of all Firefighter I/II or higher and EMT related training certificates with application******

Name of school: _____

Major: _____

Graduation Date: _____ / _____ / _____

Name of school: _____

Major: _____

Graduation Date: _____ / _____ / _____

Name of school: _____ State of VT Level I Firefighter Yes NO

State Certification #: _____ Graduation Date: _____ / _____ / _____

Pro Board certification Yes No

Name of school: _____ State of VT Level II Firefighter Yes NO

State Certification #: _____

Graduation Date: ____ / ____ / ____

Pro Board Certification Yes No

Name of school: _____ State of VT EMT-B Yes NO

State Certification #: _____ Graduation Date: ____ / ____ / ____

National Registry Yes No

Name of school: _____ State of VT EMT-I or P Yes NO

State Certification #: _____ Graduation Date: ____ / ____ / ____

National Registry Yes No

MILITARY SEVICE

Have you served in the United States Military? _____

If so, what branch _____

Length of service: _____ years

Type of discharge: _____

Are you currently in the reserves _____

If so, what branch _____

CRIMINAL HISTORY PLEASE LIST ALL CITATIONS FOR THE PAST 10 YEARS

Date of citation: ____ / ____ / ____

Type of citation: _____

Date of citation: ____ / ____ / ____

Type of citation: _____

Date of citation: ____ / ____ / ____

Type of citation: _____

Date of citation: _____ / _____ / _____

Type of citation: _____

Have you ever been convicted of a felony? YES NO If yes, please explain:

Date of Conviction(s) _____

Have you ever been at fault in a motor vehicle accident? YES NO If yes, please explain:

Do you use illegal drugs? YES NO If yes, please explain:

Is there any additional information that you would like to include at this time? _____

*****Attach separate sheet for any additional information*****

Medical History

Do you have any physical limitations that would interfere with your ability to perform the duties of a Firefighter/EMT for the Town of Woodstock Fire Department? YES NO If yes, please explain:

Do you have any allergies such as latex, medications, etc? YES NO If yes, please explain:

STATEMENT OF TRUTH

I, _____ have completed this application for employment truthfully, completely, and to the best of my knowledge. I have not falsified any information submitted within this application and understand that I will be removed from the hiring process and lose all rights to be hired by the Town of Woodstock Fire Department if I do submit or make any statement that are found to be untrue.

Print Full Name: _____

Signature Full Name: _____

Date: _____ / _____ / _____

TOWN / VILLAGE OF WOODSTOCK
P.O. BOX 488
WOODSTOCK, VT 05091

RELEASE AUTHORIZATION

TO ALL COURTS, PROBATION DEPARTMENTS, SELECTIVE SERVICE BOARDS,
PHYSICIANS, HOSPITALS, EMPLOYERS, EDUCATION AND OTHER INSTITUTIONS
AND AGENCIES WITHOUT EXCEPTION.

I, _____, am making application to the
Town / Village of Woodstock, Vermont. As a result, an investigation is being conducted to
determine my eligibility. Therefore, you are authorized to release to the Town / Village of
Woodstock or its representative any and all information, documentary or otherwise pertaining to
me, that they may request. A photostatic of this authorization will be considered as effective and
valid as the original.

Signature of Applicant

Date

Witness: _____

**TOWN OF WOODSTOCK
JOB DESCRIPTION
Firefighter/EMT**

NATURE AND SCOPE OF POSITION

This position is responsible for the preservation and protection of life and property through quick and effective response to fire calls, rescues, and EMS calls. To provide a full range of emergency medical/rescue services to area residents.

SUPERVISION RECEIVED

Moderate to minimal supervision is received from a Fire Lieutenant or Fire Chief or Incident Commander.

SUPERVISION GIVEN

The firefighter/rescue worker shall normally not exercise any supervision over other members of the staff.

DUTIES AND RESPONSIBILITIES

Perform the duties of a firefighter:

1. Respond to a wide range of emergency incidents; drive fire/EMS vehicles; lay and handle hoses; raise and scale ladders; apply fire retardants, perform rescue operations; and operate all equipment at the scene of a fire, operate all relevant medical equipment.
2. Maintain the fire station and equipment in a state of readiness, involving cleaning, snow shoveling, grounds maintenance, equipment maintenance, and the like.
3. Assist with department clerical tasks and be proficient with computers.
4. Attend drills and training sessions as required.
5. Perform various tasks related to educating the public regarding fire safety.

Perform the duties of an emergency medical technician/rescue worker:

1. Respond to a wide range of medical emergency calls; drive rescue vehicles; perform basic first aid and basic and advanced life support procedures such as oxygen therapy, CPR, movement of injured patients, etc.
2. Maintain minimum EMS requirement (EMT).

KNOWLEDGE, SKILLS, AND ABILITIES

Must demonstrate ability to read and write in the English language at a level that is sufficient to accurately complete required reports and forms. Firefighter I certification is required. Ability to physically perform all job duties, including passing of regular physical exams and fitness evaluations. Ability to remain calm and to think and act quickly under highly stressful, emergency and/or dangerous circumstances, requiring the exercise of sound judgment and common sense in applying technical knowledge and skills related to either firefighting or emergency medical treatment.

DESIRABLE TRAINING AND EXPERIENCE

Must be 21 years of age. High School diploma or equivalent. EMT and CPR certifications. Vermont Firefighter level I certification or the ability to receive reciprocity with Vermont. Three years minimum previous firefighting/EMS experience desirable, or a combination of education and experience from which comparable knowledge and skills are acquired. AEMT/Paramedic certification desirable.

MATERIALS AND EQUIPMENT USED

Standard office equipment, computers, a variety of moderate to heavy hand tools and equipment as well as power operated mechanical equipment. This individual will also be utilizing very heavy ladders, firefighting apparatus) pumper, ladder trucks, rescue squads, water tankers, forest fire apparatus, and support equipment) as well as a wide variety of safety equipment.

WORKING ENVIRONMENT/PHYSICAL REQUIREMENTS

The incumbent will work in both an office/fire station setting, as well as dirty, unpleasant and dangerous conditions at a fire or emergency scene. Physical effort in non-emergency or non-training environments would normally consist of sitting, walking, running, and standing, but becomes extremely strenuous and demanding on the emergency scene. The incumbent in this position must possess the following: ability to safely operate in protective equipment and clothing/suits in extremely hazardous environments and atmospheres; full field vision with proper acuity, capable of identifying varied colors in the color spectrum in order to identify different symbols and color conditions at the scene of emergencies; capacity to operate with self-contained breathing apparatus on, or in confined spaces; ability to lift, carry or drag reasonable weight equal and in addition to, one's own body weight; ability to operate from ground ladders or aerial ladders; ability to speak clearly and spontaneously while operating in stressful and/or hazardous environments; ability to meet the health and physical capability standards commensurate with this position. Must be able to work outdoors in all-weather environments.